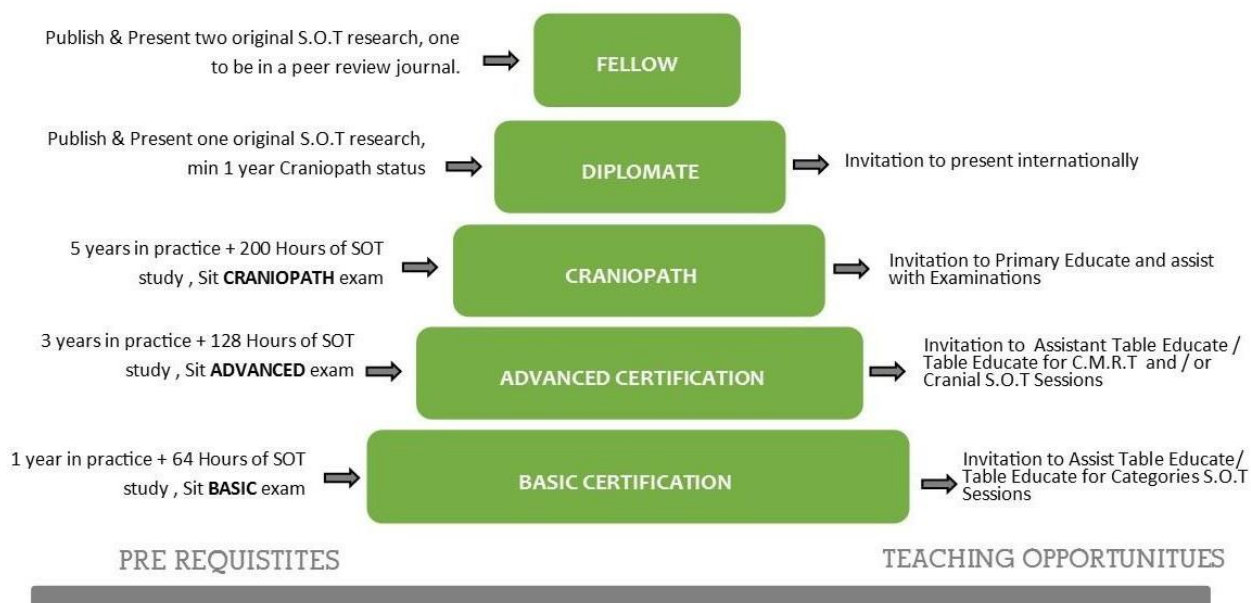


SOTO Australasia

Certification Exams

Levels of Certification & Exam Handbook

YOUR PATHWAYS TO S.O.T EXCELLENCE



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Why Get Certified?

SOT Certification Benefits

- Establishes and promotes professional accountability and visibility
- Increases confidence and skill levels
- Increases referrals by identifying those professionals who have met specific standards of knowledge and experience in the practice of SOT
- Adds authority to clinical opinions in medical reports
- Encourages continued professional growth and development
- Enables practitioners to use the international standard of excellence logo in the promotion of their practices

There are multiple levels of S.O.T Certification in Sacro-Occipital Technic as outlined below:

BASIC -Basic Certification involves knowledge of Categories I, II and III of the SOT Manual and Seminar Series. On passing, the candidate may be invited to assist on the Table Education Team in Categories Sessions of the SOTO Australasia Seminar Series.

ADVANCED - Advanced Certification involves knowledge of CMRT (Chiropractic Manipulative Reflex Technique) and Cranial components of the SOT Manual and Seminar Series. On passing, the candidate may be invited to assist on the Table Education Team in the Full Series Session.

CRANIOPATH - Craniopath Certification involves candidate understanding all aspects of Craniopathy including the Advanced cranial modules. The level of Craniopathy knowledge is outlined in the 2011 International Craniopathy Manual. On passing, the candidate may be invited to assist as a Primary Educator.

DIPLOMATE - Diplomate Certification involves the candidate being successful in publishing original S.O.T research in the SOTOA newsletter and presenting findings at a S.O.T. conference.

FELLOWSHIP -Fellowship Certification involves candidate being successful in publishing original S.O.T. research in peer review journal.

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General Examination Information & Registering Guidelines

- Candidates are responsible for registering before the specified cut-off date and ensuring they have met all prerequisites.
- Candidates who have not paid the required fee will not be allowed to sit certification.
- If you register and not received a confirmation email, it is your responsibility to follow up prior to the 28-day cut off.
- Candidates should ensure they are familiar with the current or most recent S.O.T.O Manual and Seminar Series notes.
- Choose the right level of Certification
- Check all Prerequisites for level required
- Be registered as a chiropractor and have studied chiropractic at a registered university or college.
- Financial member of SOTO A.
- Registration MUST be received via email and all monies paid a min of 28 days prior to exam date.
- Contact the SOTO HQ with any queries or email hello@soto.org.au

SOT Certification Exam Fees

Basic Exam	\$220.00
Advanced Exam	\$330.00
Craniopath Exam	\$550.00

Diplomate & Fellow Please contact the office.

Registering for Certification

Application to Sit S.O.T Certification Exams must be forwarded to SOTO HQ
The Application for Examination Form can be downloaded from the SOTO Australasia website, or can be obtained from the office, which must be completed and returned with the correct fee by the due date.

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BASIC Certification

Basic certification may be undertaken after

- One (1) year in practice
- Sixty-four (64) hours of S.O.T study run by SOTOA or its sister organisations around the world. (Full series consists of Categories, CMRT and Cranial)

Basic Certification Format

- Basic exam is split into two sections, Practical & Theory
- Each section is sourced from Categories I, II and III from the S.O.T.O Manual and Seminar Series notes only.
- **Theory** - Is made up of 100% multiple choice questions for the Category II, Category I and Category III sections.
- **Practical** - Is made up of examiner lead questions, covering all 3 sections, Category II, Category I and Category III.
- The Candidate will be asked to demonstrate Categories I, II & III techniques on an examination supervisor or a SOTOA volunteer 'patient', and may be asked questions regarding application of these techniques and their associated theory
- **Pass Mark** – 80% for **each** section Cat 1, Cat 11, Cat 111 in both practical and theory.
- **Time** – Each exam has a time limit of 1.5 hours per exam.
- The Practical is conducted in a separate room to the theory examination and involves two (2) Examination Supervisors.

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ADVANCED Certification

Advanced certification may be undertaken after

- Hold a Basic Certification status
- Three (3) years in practice
- One hundred and twenty-eight (128) hours of S.O.T study run by SOTOA or its sister organisations around the world.

Advanced Certification Format

- Advanced exam is split into two sections, Practical & Theory
- Basic Certification must be passed before Advanced can be achieved.
- Each section is sourced from C.M.R.T and Cranial Sections in the S.O.T.O Manual and Seminar Series notes only.
- **Theory** - Is made up of 95% multiple choice questions and two (2) short answer questions for the C.M.R.T and Cranial Sections.
- **Practical** - Is made up of examiner lead questions, covering C.M.R.T and Cranial Sections
- The Candidate will be asked to demonstrate C.M.R.T and Cranial techniques on an examination supervisor or a SOTOA volunteer 'patient', and may be asked questions regarding application of these techniques and their associated theory
- **Pass Mark** – 80% for **each** section C.M.R.T and Cranial in both practical and theory.
- **Time** – Each exam has a time limit of 1.5 hours per exam.
- The Practical is conducted in a separate room to the theory examination and involves two (2) Examination Supervisors.

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CRANIOPATH Certification

Craniopath Certification may be undertaken after

- Hold a Basic & Advanced Certification status
- 5 years or more of active practice
- Two hundred (200) hours of attendance at SOTO Seminar Series or advanced modules such as Intraoral Cranials, Sutural technique, Cranial Specifics, TMJ techniques, Extremities, Advanced Categories run by SOTOA or its sister organisations around the world.

Craniopath Certification Format

- Craniopath exam is split into two sections, Practical & Theory
- Basic & Advanced Certification must be passed before Craniopath can be achieved.
- The exam is sourced from SOT Craniopath Manual.
- **Theory** - Is made up of 100% multiple choice questions.
- **Practical** - Is made up of examiner lead questions. The Candidate will be asked to demonstrate Craniopathy techniques on either a practice skull or a SOTOA volunteer 'patient', and may be asked questions regarding application of these techniques and their associated theory
- **Pass Mark** – 80% for **both** practical and theory.
- **Time** – Each exam has a time limit of 2 hours per exam.
- The Practical is conducted in a separate room to the theory examination and involves two (2) Examination Supervisors.

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DIPLOMATE Certification

Diplomate Candidates will be awarded certification

- Hold a S.O.T Craniopath Certification status, for a min of 12 months.
- On publication of original S.O.T. research in the SOT Newsletter.
- Presentation of findings at an S.O.T. Conference.
- Diplomate is awarded at the discretion of the Board of SOTO Australasia. Diplomate is a pre-requisite for Fellowship. Previous SOT research deemed appropriate by the Board of S.O.T.O.A. may be considered towards Diplomate status.

FELLOW Certification

Fellowship is the highest obtainable certification. Fellowship Candidates will be awarded certification

- Obtain a Diplomate certification.
- On publication of two (2) original SOT research papers, one of which must be published in a peer review journal.
- The awarding of Fellow is at the discretion of the Board of SOTO Australasia.

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Resit Exams – In the instance if a candidate is unsuccessful, they can re-sit the exam. This exam must be completed within the next calendar year, or the entire paper will need to be completed, as a full exam.

Basic and Advanced Certification Re- Sit

A Candidate who fails to pass a section (or sections) of either the Basic or Advanced Certification Examination can complete a re-sit of the section/s deemed unsuccessful only. The candidate may be eligible to retake the practical or theory papers of

Basic – Intro, CAT 1, CAT 11, CAT 111 section/s

Advanced - C.M.R.T or Cranial sections, or both.

Craniopath Re- Sit

A Candidate who fails to pass either the practical or theory papers of Craniopath Exam, will be required to re-sit either Theory / Practical, or both pending results.

Craniopath – Theory / Practical section

Re-Sit Dates

The SOTO Australasia Board will advise upcoming opportunities to attend a resit.

Applications to re- sit must be submitted a min of 14 days prior to scheduled date and appropriate fees paid.

Cancellations

Candidates who choose to opt out/ cancel the exam are eligible to receive a refund if the cancellation is in writing and is a min of 10 days prior to the exam date. Cancellation between 0 and 10 days will forfeit their examination fees.

No Shows

Candidates that no show at the exam will forfeit all examination fees. Candidates who are ill on the day of the Examination may be required to present a medical certificate or equivalent to the Examination Supervisor(s).

Important!

Please ensure you have all relevant travel insurances if required.

SOTO Australasia and its organisers will not be held responsible in the event of sickness, natural event, or other disasters or disruptions including travel arrangements.

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Certification Exam Day notes:

- It is advised that candidates arrive at the examination venue fifteen (15) minutes before the commencement of the examination. Candidates who show up late for exams may lose their right to sit the exam.
- Examinations will be rotated depending on the number of candidates. E.g. 6 candidates – 3 will sit the written examination first while the remaining 3 will sit the practical component first.
- Candidates may not enter the exam room before the Exam Supervisor(s) say so.
- After candidates have taken their seats, they may not leave the examination room without permission from one of the examination supervisors.
- Having left the examination room (except under supervision), participants will not be allowed to re- enter the room for any reason.
- Candidates are not permitted to bring any written material into the examination room. Blank paper is provided which must be handed to the Examination Supervisor(s) before the candidate leaves the room.
- A place will be allocated for all bags, phones and personal items
- Drinking water will be available in the examination room.
- Candidates must bring all their own writing implements.
- Candidates must use pen to mark answers.
- No communication is allowed between candidates once the examination has commenced. All questions must be directed to the Examination Supervisor(s).
- Candidates are not permitted to keep writing after the designated examination time is up.
- Candidates are permitted to leave the examination room to use the bathrooms at the discretion of the Examination Supervisor(s) with appropriate supervision.
- When finished, Candidates may hand in their papers to the Examination Supervisor(s) and receive direction to the next component of their examination.

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